

RELEASE NOTES – SPRING 2024

eRouting

- (ER-4127) A due date checker was added to validate the **Due Date to Sponsor** in the **Sponsor Data** section of eRouting. The user can select a due date from the calendar or manually type it in a valid date format, MM/DD/YYYY. If the due date entered is in the past or more than a year in the future, the user will receive this error:

The screenshot shows a text input field with the date '4/1/2024' entered. To the right of the field is a calendar icon. Below the field, there is a red error message: 'Please enter a valid date format: MM/DD/YYYY' and 'Please enter a date within one year date range from today.'

- (ER-4232) “GTRI – Other Contracts Team” has been removed from the **Contracting Officer or Team** drop-down list in the **Sponsor Data > Proposal Routing Sheet Submission** section of eRouting.
- (ER-2343) The proposal flow was updated with some new options.

If the user is completing or editing the **COI and IP** section, a new button was added to “**Save and Continue to Attachments**” instead of just “Save” or “Save and Continue to Take Actions”.

The screenshot displays the 'COI and IP' section of the eRouting interface. On the left is a navigation sidebar with 'COI and IP' highlighted. The main content area has a yellow header with proposal details: 'Proposal Home Department: IEN', 'Proposed Award Type: Task Order', 'Total Amount Proposed: \$50,000.00', 'Contracting Officer:', 'Estimated Start Date: 5/1/2024', 'Estimated End Date: 5/1/2025', 'Due Date to Sponsor:', and 'Time Due: 8:00 AM'. Below the header are three buttons: 'Save', 'Save and Continue to Attachments' (highlighted with a red box), and 'Save and Continue to Take Actions'. The 'Conflict of Interest' section contains two questions with 'Yes' and 'No' radio buttons. The first question asks about compensation from related companies/entities, and the second asks about potential conflicts for other personnel. The 'Intellectual Property' section contains two questions with 'Yes' and 'No' radio buttons. The first asks about utilizing pre-existing IP, and the second asks about utilizing background IP from a third party. At the bottom of the IP section are three buttons: 'Save', 'Save and Continue to Attachments' (highlighted with a red box), and 'Save and Continue to Take Actions'.

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If the user is viewing the **COI and IP** section, a new button was added to **“Upload More Attachments”**.

COI and IP

Required Approvals

Attachments

Printable View

Official Proposal

Printable View

History

Related Items

Take Actions

Proposal Home Department: IEN
Proposed Award Type: Task Order
Total Amount Proposed: \$3,000.00
Contracting Officer: RI - Industry Federal Flow Through Team

Estimated Start Date: 4/11/2024
Estimated End Date: 4/30/2024
Due Date to Sponsor: 4/11/2024
Time Due: 8:00 AM

Conflict of Interest

Yes No Do you, your spouse, domestic partner, or minor dependents:

- Receive compensation from a company/entity related to this research (do not include salary, grant support, and other payments for services from Georgia Tech)?
- Receive royalty or licensing payments from a company/entity related to this research?
- Have any intellectual property rights in any technology being used in this research?
- Receive gifts/benefits, including reimbursed or sponsored travel, from a company/entity related to this research?
- Have equity or ownership interest (includes stock options) in a public or private company/entity related to this research?
- Be a director, officer, partner, trustee, employee, or hold any other type of management position with a company/entity related to this research?
- Receive any compensation whose value could be affected by the outcome of this research (excluding compensation paid from the research grant)?

Yes No Are you aware of any potential conflicts for other key personnel, consultants, or subcontractors?

Intellectual Property

Yes No Will you be utilizing any pre-existing IP that you have developed or that another GT researcher has developed, during the course of this project? Ex: novel methods, materials, inventions. ⓘ

Yes No Are you utilizing any background IP from a third party? Ex: novel methods, materials, inventions, confidential. ⓘ

Upload More Attachments Continue to Take Actions

Upload More Attachments Continue to Take Actions

On the **Attachments** section, a new button was added to **“Save and Continue to Take Actions”**.

COI and IP

Attachments

Printable View

Official Proposal

Printable View

History

Related Items

Submit for Approvals

Proposal Home Department: IEN
Proposed Award Type: Task Order
Total Amount Proposed: \$50,000.00
Contracting Officer: IEN

Estimated Start Date: 5/1/2024
Estimated End Date: 5/1/2025
Due Date to Sponsor: 5/1/2025
Time Due: 8:00 AM

Form templates are available at the [OSP Forms Library](#).

Save and Continue to Take Actions

DO NOT upload any materials designated as classified or contain sensitive PII data.

Click to select files or drop here to upload.

Active Attachments

Documents included in OSP Package.

There are no Active Attachments uploaded.

Archived Attachments

Documents not included in OSP Package.

There are no Archived Attachments.

- (ER-4178) A statement was added to the **Take Actions** page that says, **“Please navigate to the [History Page](#) if you would like to Log Comments or send emails to Request Clarification”**.

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COI and IP
Required Approvals
Attachments
Printable View
Official Proposal
Printable View
History
Related Items
Take Actions

Proposal Home Department: IEN
Proposed Award Type: Task Order
Total Amount Proposed: \$35,000.00
Contracting Officer: RI - Industry Federal Flow Through Team

Estimated Start Date: 4/14/2024
Estimated End Date: 5/11/2024
Due Date to Sponsor: 4/17/2024
Time Due: 8:00 AM

Please navigate to the [History Page](#) if you would like to Log Comments or send emails to Request Clarification

eRouting and Contract Management

- (ER-4177) (CMS-3932) –The IRB Compliance Email distribution list has been updated so the emails go to Melanie Clark (mc332@gatech.edu), Carolyn Sims (csims43@gatech.edu) & Scott Katz (skatz8@gatech.edu) instead of irb@gatech.edu.

E erouting-test@gtri.gatech.edu
To: erouting-test@gtri.gatech.edu; sudagar.sundaram@gtri.gatech.edu; Emmanuel.Damour@gtri.gatech.edu

supposedly from:christopher.durbano@osp.gatech.edu
supposedly to:mc332@gatech.edu,csims43@gatech.edu,skatz8@gatech.edu

- (ER-4175) On the **Sponsor Data > Sponsor Contacts** section in eRouting, the contracting point of contact fields (**Contracting Contact Name**, **Contracting Contact Phone**, and **Contracting Contact Email**) will flow from eRouting to CM (for GTRI only).

(CMS-3969) New fields have been added in CM on the **Opp Additional Data** tab to capture the **Contracting POC**, **Contracting POC Email** and **Contracting POC Phone** (for GTRI only).

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Sponsor Contacts

Technical Contact Name: John Smith	Technical Contact Email: jkjk@123.com
Technical Contact Phone: 706-555-5555	
Contracting Contact Name: Jake Smith	Contracting Contact Email: jkjk@123.com
Contracting Contact Phone: 706-222-2222	
Administrative Contact Name: <small>Optional</small>	Administrative Contact Email: <small>Optional</small>
Administrative Contact Phone: <small>Optional</small>	

The screenshot shows the 'Manage Opportunities' interface with the following details:

- Identification:** Opportunity ID: P24824, Record Source: eRouting, Record Status: Active.
- General Tab:** Document ID: 207894, Contracting Entity: GTARC, RA Directorate: [empty].
- POC Section (highlighted):**
 - Technical POC: John Smith, Email: jkjk@123.com, Phone: 706-555-5555.
 - Contracting POC: Jake Smith, Email: jkjk@123.com, Phone: 706-222-2222.
- Other Fields:** Preferred Submission: ELECRG, Preferred Email: [empty], Address: [empty].

- (ER-4234) (CMS-4013) In **Proposal Data**, when the **Proposed Award Type** is **Task Order**, the **BOA DOCH ID** in the **Task Order BOA** section will pass to CM on the **Contract Information** section of the **General Tab**.

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Proposal Continue

Proposed Award Type:
Description of Proposed Award Types

Proposed Award/Classification:

Proposed Funding Type:
SPS Memo 053

Total Amount Proposed: \$ 100,000.00

Estimated Funding/Award Date: 4/25/2024
SPS Memo 049

Expected Funded Amount: \$ 30,000.00

RFP/RFA or Solicitation Number:

Optional 0/100 Characters

Fee: %
Link to Standard Fee Guidelines

Probability: 0% 25% 51% 90% 99%
SPS Memo 049

Will this project result in an interdivisional transfer between RI and GTRI? Yes No

Performance Period

Enter the date that you expect the contract Period of Performance will begin. Do not enter the award date

Estimated Start Date: 5/1/2024 **Estimated End Date:** 5/1/2025 **Estimated Length in Months:** 12

Proposal Accounts

B&P Number: **B&P Hours:**

Optional 0/500 Characters

Task Order BOA

BOA Number:
The BOA Number is not located

BOA DOCH ID:

BOA Description:

General | Status | Compliance | RFP Info | Team | Opp Additional Data | Financial Data | Considerations

Opportunity Info

Number: **Full Title:**

Special Programs:

Proposal/Award Classification: New

STTR/SBIR or PIA Proposal? **SBIR Proposal:** **STTR Proposal:** **PIA Proposal:**

Opportunity Roles

Our Role/Responsibility: Prime Contractor

Sponsor: **Contract Type:** Cost Reimbursement No Fee **Type:**

Contract Information

Proposed Award Type: Delivery Order

Sponsor Contract No: **Name:** **CFDA No:**

Prime Sponsor Contract No: **Project Type:** Research

Fund/Award Number: **Main Opportunity ID:**

Contract Vehicle/BOA: **BOA DOCH ID:**

Task Order No: **Campus/Lab Address:**

Primary Work Location:

Primary Home Dept: **GTRI-ELSYS(010.055)**

➤ (ER-4176) In the **Key Personnel Data > PD/PI** section of eRouting, the **Campus Address and Mail Code** will now flow to CM.

(CMS-3970) In CM, a new field has been added to the **General** tab to capture the **Campus/Lab Address** passed from eRouting.

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The screenshot displays a proposal management interface. At the top, a progress bar shows the proposal is in the 'In Final Disposition' stage, with 'Proposal Awarded' indicated. The proposal number is P24824, titled 'Test DO AW', created on 2024-04-12. A summary table lists key details: Proposal Home Department (GTRI-ELSYS-DO), Proposed Award Type (Task Order), Total Amount Proposed (\$100,000.00), Contracting Officer (RI - Industry Federal Flow Through Team), PIDD (401815), Estimated Start Date (5/1/2024), Estimated End Date (5/1/2025), Due Date to Sponsor (4/25/2024), Time Due (5:00 PM), Doc ID (207894), and Prime Grant #/P/S Project # (D1111.00.00.00.0000).

Below the summary, a 'PD/PI' form is shown with fields for Name (Ender, Tommer Rafael), Department Org ID (GTRI-ELSYS-DO-DIR-ATL), Email (Tommer.Ender@gtri.gatech.edu), Phone Number (404/407-8639), Proposal Home Department (GTRI-ELSYS-DO (010.055.000)), Prime Executing Unit (GTRI-ELSYS (010.055)), and Campus Address and Mail Code (250 14th Street N.W., Atlanta, GA 30318-5304, Mail Code:0830). A checkbox for 'This Proposal Involves a Transitional Faculty' is present.

The bottom section shows the 'General' tab with various fields: Opportunity Info (Number: P24824, Full Title: Test DO AW), Proposal/Award Classification (NEW), Sponsor (NASA/GENERAL), Contract Type (CRNF), Proposed Award Type (DO), and Contract Information (Sponsor Contract No: 1234, Project Type: RES, Fund/Award Number: D1111, BOA DOCH ID: 150378, Campus/Lab Address: 250 14th Street N.W., Atlanta, GA 30318-5304, Mail Code:0830).

- (ER-4195) For GTRI, “**Consortium Membership**” was added as a new **Proposed Award Type** in **Proposal Data > Proposal**. This will be passed to CM.

(CMS-4005) (CMS-4014) In CM, a new field has been created on the **General** tab, named **Type**, to capture **Consortium Memberships**. This field is only visible when the Award Type is BOA. eRouting will pass the BOA Award Type and populate the corresponding Type field with Consortium Membership.

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Proposal Data

Sponsor Data
Research Security
Proposal Pricing
Special Review Checklist
EHS
OCI
COI and IP
Required Approvals
Attachments
Printable View

Official Proposal
Printable View
History
Related Items
Take Actions

Proposal Routing Preparation | Proposal Routing Approvals | In Sponsored Programs | **In Final Disposition**

P24796
Testing Consortia to cover various test cases
HOWZE WOODWORKING SHOP/TELFORD, TN | Ender, Tommer Rafael (PD/PI) | Created on: 2024-04-08 16:48:43.094417 ([Less Proposal Info](#))

Proposed Home Department: GTRI-ELSYS-DO
Proposed Award Type: Consortium Membership
Total Amount Proposed: \$35,000.00
Contracting Officer: Industry Engagement (IE) Group
Doc ID: 207880
Prime Grant #/P/S Project #: [QCABOA](#)

Estimated Start Date: 4/1/2024
Estimated End Date: 5/1/2024
Due Date to Sponsor: 4/10/2024
Time Due: 5:00 PM
PIDD: 401794

Continue

Proposal

Proposed Award Type: Consortium Membership
Description of Proposed Award Types.

Proposed Award/Classification: New Award

Proposed Funding Type: Cost Reimbursement No Fee
SPS Memo 033

Total Amount Proposed: \$ 35,000.00

Estimated Funding/Award Date: 4/30/2024

Expected Funded Amount: \$ 35,000.00

RFP/RFA or Solicitation Number:

General | Status | Compliance | RFP Info | Team | Opp Additional Data | Financial Data | Considerations

Opportunity Info

Number * P24796
Full Title * Testing Consortia to cover various test cases
Special Programs
Proposal/Award Classification NEW | New
STTR/SBIR or PIA Proposal? -None- | SBIR Proposal No | STTR Proposal No | PIA Proposal No

Opportunity Roles

Our Role/Responsibility PRIME | Prime Contractor
Sponsor * MEDIA4 INCORPORATED/ATLANTA, GA | 12 | Type Customer
Contract Type * CRNF | Cost Reimbursement No Fee

Contract Information

Proposed Award Type * BOA | Basic Ordering Agreement | Type Consortium Membership

Sponsor Contract No * SPS12333 | Name | CFDA No
Prime Sponsor Contract No | Project Type RES | Research
Fund/Award Number D12431 | Main Opportunity ID
Contract Vehicle/BOA 1311 | P24796 | BOA DOCH ID

- (ER-4225) (ER-4226) In the **Sponsor Data > Prime Sponsor** section of eRouting, the answer to **“Is this a STTR/SBIR or PIA Proposal?”** will now be passed to CM.

(CMS-4020) In CM, **‘SBIR/STTR & PIA Proposal?’** question has been added to the **General** tab. eRouting will send a Yes/No value to CM. If Yes, the CO will be required to supply the correct response based on the contract. The field will remain editable in CM.

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Prime Sponsor

Is there a Prime Sponsor for this proposal?
 Yes No

Prime Sponsor: ⓘ
DHHS/FEDERAL OCCUPATIONAL HEALTH/BOSTON, MA

[Link to Sponsor Types Diagram \(Definitions\).](#)

The Prime Sponsor is not located or is new to GA Tech.

Due Date to Prime Sponsor:

Time Due: 5:00 PM

Mailing Address: ⓘ
14th Street Bldg 200
Atlanta, GA 30332

Prime Sponsor Contract Number: KJOJFOEJEOJE-H200
Optional

38/250 Characters

Is this a STTR/SBIR or PIA Proposal?
 Yes No

General Status Compliance RFP Info Team Opp Additional Data Financial Data Considerations

Opportunity Info

Number * P12323

Full Title * NSF REU Supplement to RAPID/Collaborative Research: An Empirical Investigation of Risk Preferences of Transportation Construction Workforce Managers u # 2035198)

Special Programs

Proposal/Award Classification NEW New

STTR/SBIR or PIA Proposal? Yes SBIR Proposal -None- STTR Proposal Yes PIA Proposal -None-

- (ER-4192) “**RI-Industry Federal Flow Through Team**” was added to the **Contracting Officer or Team Dropdown List** in the **Sponsor Data > Proposal Routing Sheet Submission** section.

(CMS-3998) In Opportunities, a new group email has been created in CM for the RI Industry Federal Flow Thru team (Ashley’s team). An email will be sent to the team to assign proposal to a CO. eRouting will pass this field to CM: **General Tab > Prospect Section > Group Email** Field.

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Proposal Routing Sheet Submission

Contracting Officer or Team:
RI - Industry Federal Flow Through Team

Please visit OSP or Industry engagement sites.
[Link to OSP Directory](#)

Contracting Officer or Team currently assigned: RI - Industry Federal Flow Through Team

Preferred Submission Method:

- Electronic
- Cayuse
- nSpire
- Research.gov
- Proposal Central
- Other
- Email
- Express Courier
- Hand Delivery
- Mail

OSP Instructions:

Optional 0/2000

User/User Group	Name	Type
GTRI_OTHER_CO_GRP	GTRI Other CO Group	G
INDUSTRY_CO_GROUP	Industry CO group	G
LABORMGR	Labor Manager	G
LABOR_CLERK	Labor Clerk	G
OSP_ADMIN	OSP Admin Team Role	G
OSP_TEAM	OSP Team Role	G
POST_AP_JE	Process & Post AP Vouchers & JEs	G
PROC_COST_REV	Process Cost & Rev	G
RI_INDUSTRY_FED_FLOW	RI Industry Flow Thru CO Group	G
SEC_MGR	Sys Security Manager	G
SMALL_BUSINESS	Small Business Group	G
SPS_USER	SPS User Access	G
STD_CNTR_ADMIN	Contract Administrator	G
STD_CNTR_CNT_MGR	Contract Manager	G

Prospect

Federal Agency: _____ Type: _____

Federal Sponsor (Prime): _____ Type: _____

Primary Contact: _____

Acquisition Agency: _____ Type: _____

Acquisition Sponsor: _____ Type: _____

Acquisition Contact: _____

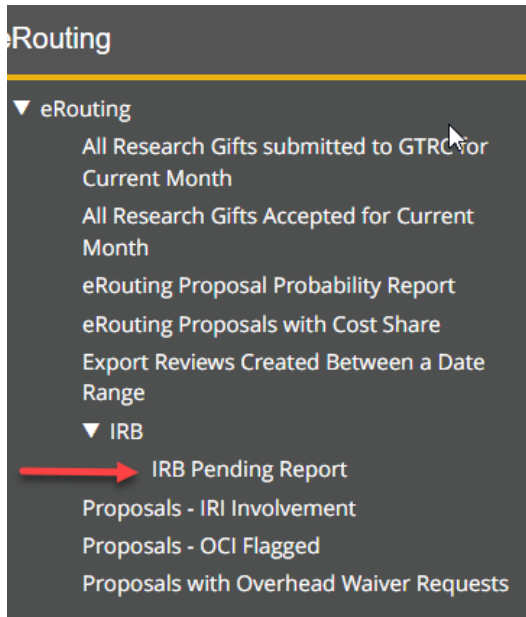
Lead Contact: _____ Type: _____

Group Email: RI_INDUSTRY_FED_FLOW

[Contracts](#) [Documents](#) [Opportunity Keywords](#) [History Log](#) [Subcontracts](#) [Organizational Conflict of Interest \(OCI\) Records](#) [Activities](#) [Associated Opportunities](#) [Secondary Home Department](#)
[Project Initialization \(GTRI/SPS Only\)](#) [Projects Linked \(GTRI/SPS Only\)](#)

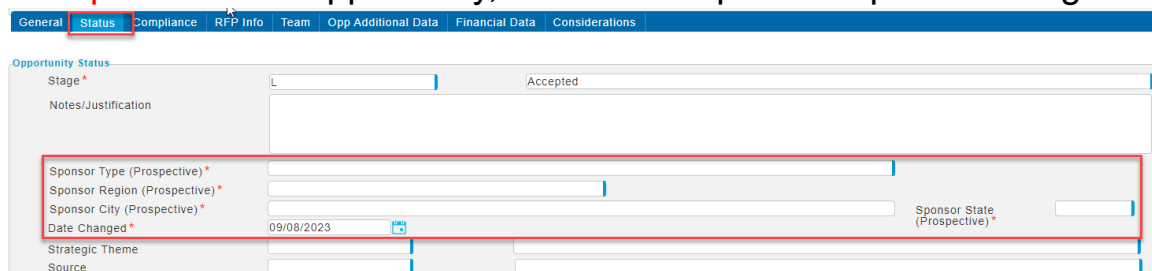
- (CMS-3935) An eRouting report is available to display contracts that are pending IRB approval in CM. (IRB Team)

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Contract Management

- (CMS-3983) On the Status tab, (4) new fields have been created to capture details for Prospective Sponsors (business type, region, city/state). The CO will be **required** to provide these details, **upon Acceptance** of an opportunity, when a Prospective Sponsor assigned.



- (CMS-1575) In CM, button names have been added along with icons. This addition will make it easier to understand the function of each button across the top.

