

REQUEST FOR TEAMING AGREEMENT
ROUTING AND ANALYSIS

INSTRUCTIONS

This routing sheet should be completed by the Principal Director/Investigator (PD/PI) or the proposal coordinator. Please attach any correspondence from the prime contractor (if applicable), and route for an Organizational Conflict of Interest (OCI) review through the GTRI or Resident Instruction OCI Office and appropriate management approvals (designated below) prior to submittal to the Office of Sponsored Programs.

SUMMARY

OSP CO Assigned: \_\_\_\_\_

Is Georgia Tech Prime? Sub?
Teaming Agreement with:
Address:
Technical Contact: Phone: Fax:
Email:
Contractual Contact: Phone: Fax:
Email:
Teammate's Unique Entity Identification:
Name of Government Sponsor, if any: Location
Program Title:

Is Final RFP Released? Yes No
If no, anticipated issue date: If yes, Solicitation Number:
Proposal due date: Attach solicitation or provide website link:
GT Lead Lab/School: PD/PI/Coordinator: Phone:
Supporting GTRI Labs or GT Schools:

List All Known Non-GT Team Members:

ROUTING/APPROVALS

PD/PI/Proposal Coordinator Date
Organizational Conflict of Interest Review Date
Note: Required for GTRI/If applicable for RI
Lead Lab/School Director Date
Supporting Unit Director(s) Date
(if required) Date
GTRI/CSO (for Exclusive TAs) Date
Others as Required:
Dean or GTRI Director Date
Executive VP Research Date

1. Is this to be an exclusive agreement with the prime?    Yes    No    N/A  
If yes, is this to be an exclusive commitment by    Your Division    Lab/School    GTRI    GT  
If GT is prime, is the sub to be exclusive to Georgia Tech?    Yes    No    N/A

2. Georgia Tech Technical Scope or Lead Areas: \_\_\_\_\_

3. Type of proposed contract to/from GT:    Cost Reimbursement    T&M    FFP    Other \_\_\_\_\_

4. If Georgia Tech is a subcontractor, has any proposal information been provided to the prime prior to requesting this teaming agreement?    Yes    No

If yes, be specific: \_\_\_\_\_

*Note: Controlled Unclassified Information may only be shared if Sponsor is authorized to receive CUI.*

5. Is a Proprietary Information Agreement/Nondisclosure Agreement required?    Yes    No

If yes, is it already in place?    Yes    No    If yes, please attach PIA.

6. If there is an OCI clause, what are the restrictions? \_\_\_\_\_

To the best of your knowledge, which labs, divisions, schools, departments at Georgia Tech might be affected by the OCI clause? \_\_\_\_\_