



# Georgia Institute of Technology Electronic Research Administration System (ERAS) Procurement

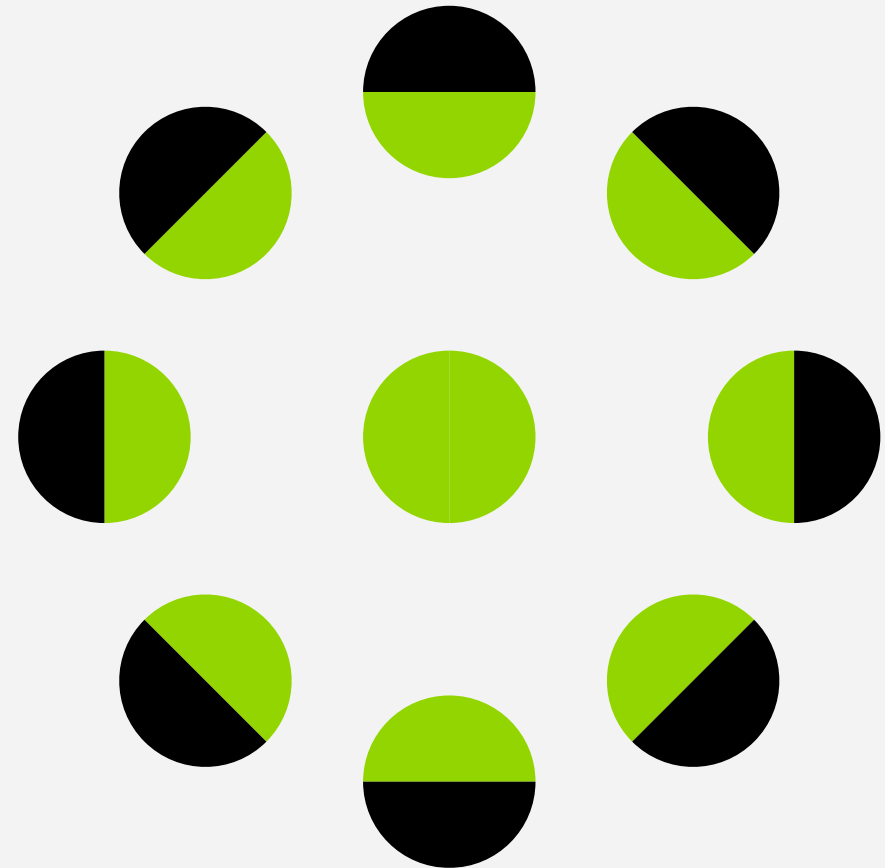
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MARCH 26, 2026

outwit complexity™

# Agenda

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# Our Team

Our team combines local knowledge with expertise in technology and procurement.



**Matt Davis**  
Engagement Partner



**Rachel Travis**  
Engagement Director



**Rebecca Gurvich**  
Project Manager



**Brittany Pruitt**  
Business Analyst



**Cody DeSalvo**  
Technical SME



**Jennifer Abrams**  
Georgia Tech SME

# Scope of Work

Georgia Tech's Office of Sponsored Programs (OSP) is seeking to adopt a comprehensive electronic research administration system (ERAS) to replace the multiple technology solutions underpinning the current research funding administration lifecycle.

## Task 1: OSP Technology System Update RFP Development

**Purpose:** Enable Georgia Tech to procure a modern electronic research administration system

- Validate and consolidate functional, technical, security, and compliance requirements through targeted discovery
- Develop a procurement-ready RFP and supporting solicitation materials
- Support vendor Q&A, evaluation, demonstrations, and selection decision-making

## Task 2: Current State Technical Enhancements

**Purpose:** Improve efficiency of existing systems while procurement is underway

- Review current research administration systems, integrations, and workflows
- Identify user challenges, workarounds, and system usage challenges
- Recommend near-term "quick win" enhancements achievable within existing systems

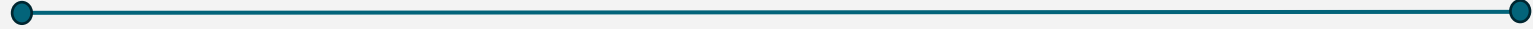
## Key Deliverables

- Consolidated requirements baseline for RFP development (Task 1)
- Procurement ready RFP (Task 1)
- RFP evaluation materials (Task 1)
- Summary report of technical enhancement recommendations (Task 2)

# Project Timeline

03/16/2026

06/30/2026

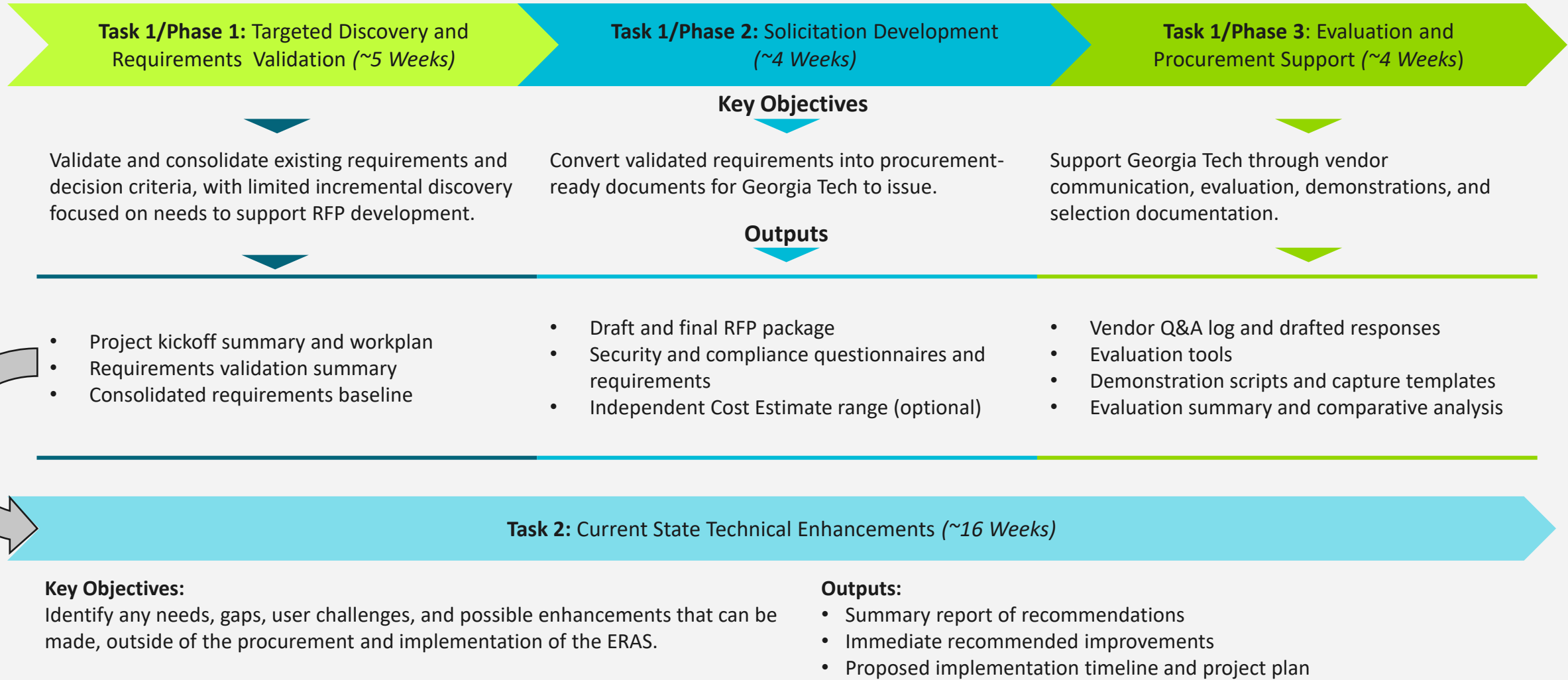


Week	3/16	3/23	3/30	4/6	4/13	4/20	4/27	5/4	5/11	5/18	5/25	6/1	6/8	6/15	6/22	6/29
<b>Phase 0: Contract Planning and Set-up</b>			Begin Discovery & Interviews		Requirements Validation Complete											
<b>Task 1/Phase 1: Kick-off, Targeted Discovery and Requirements Validation</b>		★	👥			★							RFP Evaluation Materials		Evaluations	
<b>Task 1/Phase 2: Solicitation Development</b>	Project Kickoff					👥			★	Publish Solicitation						Vendor Selected
<b>Task 1/Phase 3: Evaluation and Procurement Support</b>					Scope Alignment with Stakeholders					4 weeks for RFP responses		📄		👥	★	
<b>Task 2: Current State Technical Enhancements</b>									Summary of Recommended Technical Enhancements							📄

**Project timeline may shift depending on responses and availability of key decision makers, reviewers and stakeholders.**

- Key:**
- Deliverable/Work Product
  - Workshops/Interviews/Meetings
  - Milestones







# Project Approach



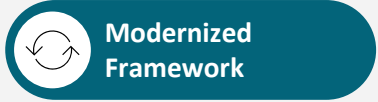




# High Level Requirement Assessment Domains

The following domains provide a high-level framework to guide RFP requirements validation.

## Business Requirement Domains

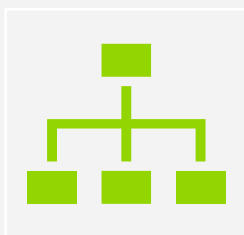
-  **Usability (UI/UX)**  
Apply a human-centered design to improve overall usability and access to critical information.
-  **Workflows & Automations**  
Automation that will help optimize workflows to improve the efficiency of the awards lifecycle.
-  **System Configurations**  
Software that is configurable to fit GT's needs and programs, better support faculty and staff, and improve usability.
-  **Reporting**  
Support robust and evolving reporting needs by easy-to-use reporting tools.
-  **Improved Roles Access**  
Improved roles and permissions access should enable security and compliance to support effective application administration.
-  **Data Exchange**  
Implement robust data exchange methods between GT's systems to enable better data consumption and sharing.

## Technical Requirement Domains

-  **Modernized Framework**  
Implement contemporary configuration practices to enable system updates and maintenance.
-  **Web-based Architecture**  
Cloud implementation that emphasizes web-based SaaS architecture for easier updating, scalability, and support.
-  **Interoperability & Integration**  
Integrating relevant IT systems and centralizing data where possible, improving data interoperability.
-  **Data Governance & System Security**  
Enhanced quality, reportability, and security of data. Improved security tools to protect sensitive information, maintain compliance, and improve record auditability.
-  **Data Migration/Conversion**  
Data transfer from the legacy system should be accurate, reliable, and compliant with standards.

# Project Management & Governance

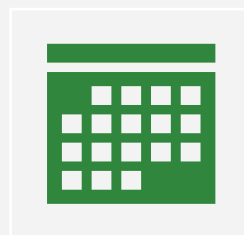
Address key decisions and align on project governance structure related to roles, meeting logistics, and conflict considerations.



## Governance:

Q. Who are the primary reviewers and decision-makers on deliverables?

Q. Who will provide oversight and requirements to the project team?



## Meeting Cadence:

Proposed: Weekly check-ins with Brandon, Linda & Krystal

Proposed: Bi-weekly or Monthly check-ins with Bill, Brandon, Tanta, Josh

Q. Are there any existing meetings our team should be included in?



## Conflict and Firewall Considerations:

Q. What information or activities from the Compass project should be restricted to maintain appropriate separation?

Q. Who will serve as the point of contact to confirm firewall boundaries and handle questions should they arise?

Q. How should communication and document sharing be structured to respect firewall requirements?

# Requirements Gathering

Proposed stakeholders to engage in interviews and/or workshops to gather requirements.

Name	Title/Role/Unit	Requirements Category
<b>Bill Dracos</b>	Chief Research Operations Officer (CROO)	Functional
<b>Brandon Strickland</b>	Associate Vice President for Research Administration	Functional
<b>Susan Burns</b>	Associate Vice President, Office of Research Operations & Infrastructure	Functional
<b>Rebecca Terns</b>	Executive Director, Office of Research Development	Functional
<b>Vannessa Daniels</b>	Director, Government and Not-for-Profit Contracting for Academic Units, Office of Sponsored Programs	Functional
<b>Roberta Burke</b>	Executive Director, Government and Not-for-Profit Contracting for GTRI, Office of Sponsored Programs	Functional
<b>Tanta Myles</b>	Associate Vice President, Office of Research Integrity Assurance	Compliance
<b>Kadean Khan</b>	Research Enterprise Systems Manager, Office of Sponsored Programs	Technical
<b>Sophia Herbert-Peterson</b>	Executive Director, Corporate & International Contracting/Exchange Agreements/Subawards & Consulting Agreements, Office of Sponsored Programs	Functional
<b>Josh Toas</b>	Chief Ethics and Compliance Officer, Office of General Counsel	Compliance
<b>Jennifer Keller</b>	Director, Research Security Compliance & Risk Management, Office of Research Integrity Assurance	Compliance; Security

# Requirements Gathering

Proposed stakeholders to engage in interviews and/or workshops to gather requirements.

Name	Title/Role/Unit	Requirements Category
<b>Matt Sanders</b>	Senior Director for Research Computing and Data, Office of Research Operations & Infrastructure	Technical; Security
<b>Raj Vuchatu</b>	Chief Information Officer, Georgia Tech Research Institute	Technical; Security
<b>Ira Bragg</b>	Digital Transformation and Operations Lead, Georgia Tech Research Institute	Technical
<b>Josh Rosenberg</b>	Executive Director, Grants and Contracts Accounting	Functional; Compliance
<b>Jonathon Jeffries</b>	Director, Cost Accounting and Compliance, Grants and Contracts Accounting	Functional; Compliance
<b>Joe Lewis</b>	Associate Vice President & Chief Information Security Officer, Office of Information Technology	Security
<b>Melanie Clark</b>	Director, Human Research Protection Program, Office of Research Integrity Assurance	Compliance
<b>Ted Evans</b>	Associate Director, IACUC/IBC/DURC, Office of Research Integrity Assurance	Compliance
<b>Terry Bridges</b>	Director, Conflict of Interest, Office of the General Counsel	Compliance
<b>Greg Phillips</b>	Executive Director (Interim), Enterprise Applications & Data Management, Office of Information Technology	Compliance
<b>TBD</b>	<b>Departmental Research Administrators</b>	<b>Functional</b>
<b>TBD</b>	<b>Contracting Officers</b>	<b>Functional</b>
<b>TBD</b>	<b>System Super/End Users to represent the voice of the customer (Product Owner(s))</b>	<b>All</b>

# Open Discussion

- What do you envision for a future user experience for the new ERAS?
- For your office/unit/purview, what aspects of Georgia Tech's ERAS would you like to see improved?
- In addition to the COMPASS project, are there any other major initiatives going on that might impact the timing of the RFP?
- What questions do you have for Guidehouse?

# Next Steps

**1**

**Send out kickoff summary, schedule meeting cadence(s) and draft project workplan for review.**

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**2**

**Continue targeted discovery and identify any gaps or items requiring clarification.**

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**3**

**Finalize approach for requirements validation and prioritization.**

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**4**

**Draft and finalize focused interview or workshop questions for requirements gathering.**

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**5**

**Is there anything we are missing?**

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