

## Checklist to Determine Subrecipient or Contractor Involvement

Questions	IF YES			
	Subcontract / Subaward	Contractor / Vendor	Consultant	Employee
Is the recipient of the funds responsible for a programmatic portion of the work and/or programmatic outcomes i.e. transferring of scope?	X			
Will the recipient be delegated programmatic decision making i.e. have control of research outcomes?	X			
Are there programmatic deliverables that will be incorporated in GIT's deliverable, including publications and intellectual property?	X			
Is the recipient of the funds expected to comply with the Federal program requirements such as regulatory statutes?	X			
Will the level of involvement between the recipient and GIT be significant i.e. technical designs, testing, and re-design after testing or off-the-shelf purchases with additional changes after testing, technical exchanges and redesign?	X			
Will the recipient determine eligibility of who can receive what Federal Assistance i.e. lower level sub recipients?	X			
Is this for an off-the-shelf product such as software, unmanned vehicle etc. with a 1 time change to meet GIT specifications?		X		
Is the work ancillary to the program efforts such as web page design, curriculum/classroom development or fabrication?		X		
Is the action for goods and services that are within the entity's normal business operations i.e. supplies?		X		
Is the purpose of this agreement for staff augmentation or direct labor?		X		
The recipient is not subject to compliance of Federal program and compliance requirements of the Federal program i.e. as applicable to commercial purchases.		X		
Is the recipient of the funds providing analysis, technical design and/or specifications? i.e. literature review			X	
If subject matter expert, will the individual work independently (not direct supervision from GT employee) and provide their own resources i.e. tools, equipment, workspace, personnel etc.?			X	
Has the individual been employed at GIT within the last 36 months or is it anticipated that s/he will be a GIT employee in the near future?				X
Is the work similar to work performed while employed at GT either prior to this agreement?				X
Is the work similar to work already being performed by GT employees?				X